



MINISTRY OF PUBLIC SERVICE, HUMAN CAPITAL
DEVELOPMENT AND SPECIAL PROGRAMMES

STATE DEPARTMENT FOR PUBLIC SERVICE AND HUMAN
CAPITAL DEVELOPMENT

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Government putting in place NYS self-reliance structures to recruit 100,000 youth to the service



The government has reaffirmed its commitment to increasing youth enrollment in the National Youth Service (NYS) to over 100,000, as part of a broader strategy to boost service delivery, promote self-reliance, and position NYS as a key pillar in national development.

Cabinet Secretary for Public Service, Human Capital Development, and Special Programmes, Geoffrey Ruku, made the announcement during an impromptu visit to the NYS Yatta Field Station in Machakos County. The visit aimed to assess the quality of service delivery and the institution's progress toward self-sustainability.

"The visit was part of a broader field excursion to evaluate NYS internal programmes and their alignment with our vision of making the institution self-reliant and capable of absorbing more young people into national service," CS Ruku stated.

He lauded the Yatta Field Station for its impressive agricultural initiatives and efficient use of resources. The station has committed 300 acres to maize farming this season, targeting over 5,000 bags in yield—up from 3,000 bags harvested last year from 250 acres under rain-fed agriculture. Additionally, the station has over 300,000 Hass avocado seedlings ready for the market, alongside other projects in fish, dairy, banana, and beef farming.

CS Ruku highlighted that such initiatives reflect the government's broader strategy to commercialize NYS operations and reduce dependency on public funding. This model, he noted, will enhance service delivery while opening up employment opportunities for the youth.

He called on the National Assembly to fast-track amendments to the National Youth Service Bill to be presented by the Ministry in order to streamline the legal framework and facilitate the commercialisation process. "Once we have a strong legal framework, NYS products will be market-ready, fetch better value, and contribute financially to key government initiatives," he said.

Ruku also emphasized that NYS will play a key role in national development projects, including deploying 5,000 personnel to support the cleanup of the Nairobi River in partnership with other government agencies.

He pledged to work with the Office of the Attorney General and relevant ministries to ensure seamless implementation of NYS reforms. "If all public servants embrace the principles exemplified at Yatta, we will transform public service across the country," he said.

CS Ruku concluded by urging Kenyans to support NYS, affirming that President William Ruto is deeply committed to making the institution a national pride and a hub of youth empowerment and innovation.

PS Imbunya Launches Workshop to Develop Pension Tracking Module in HRIS-Ke System

The Principal Secretary for Public Service and Human Capital Development Dr. Jane Imbunya on Wednesday officially opened a workshop on the development of the Pension Tracking Module in the HRIS_Ke system.

The new module will enable full integration between HRIS-Ke and the National Treasury's pension management system—streamlining the digital transmission of retiree documents from Ministries, Departments, Counties, and Agencies.

“This module is not just a technical solution; it is a human-centred service that directly improves the lives of our retirees,” said PS Dr. Imbunya.

In her keynote address during the official opening at a Naivasha hotel, the PS called on all stakeholders to collaborate, innovate, and stay focused to ensure the successful rollout of this important digital milestone.

Dr. Imbunya was joined by senior officials from the State Department for Public Service and Human Capital Development, led by Mr. Bongo Wekesa, Secretary MC &DS.

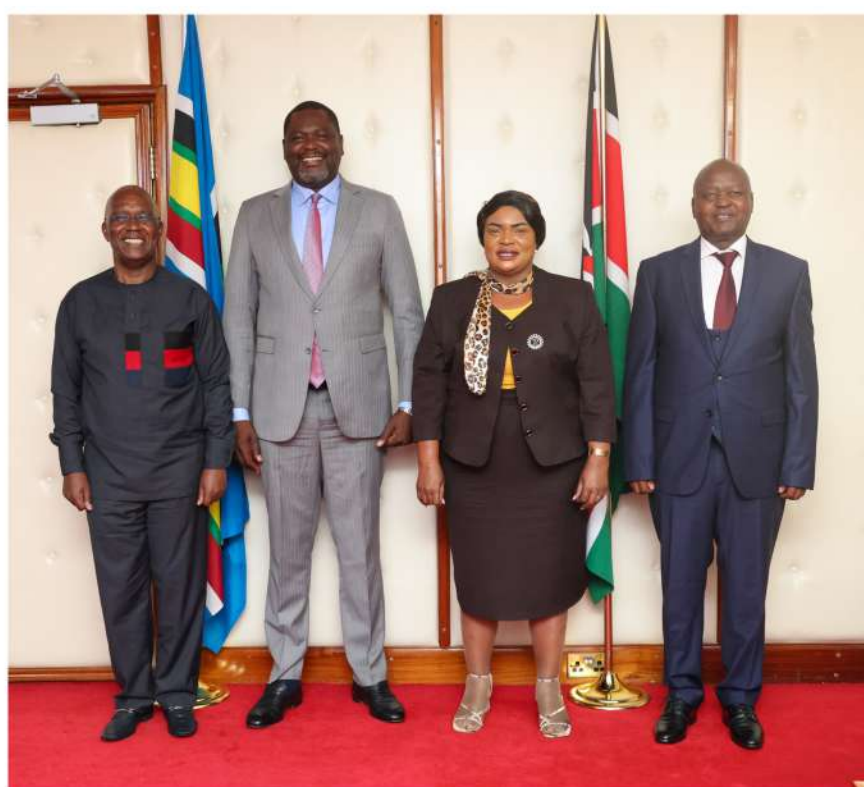


NYS Presents Vision Plan to Public Service Leadership

The National Youth Service (NYS) Council, led by Chairperson Lt. Gen. (Rtd) Njuki Mwaniki and Commandant General James Tembur, paid a courtesy call on the Cabinet Secretary for Public Service, Hon. Geoffrey Ruku, and Principal Secretary, Dr. Jane Imbunya.

During the meeting, the NYS leadership presented its five-point vision plan, shared updates on ongoing programmes, and outlined key progress milestones. The Cabinet Secretary reaffirmed his strong support for NYS, particularly its commercialization agenda focused on enhancing youth training, job creation, and revenue generation.

Commercial and enterprise initiatives remain central to the NYS strategy, empowering young people through skills development, employment opportunities, and pathways to wealth creation.



PS Dr. Imbunya Assesses Service Delivery at Huduma Centres

Principal Secretary Dr. Jane Imbunya of the State Department for Public Service and Human Development conducted a working visit to the City Square and Kibra Huduma Centres to assess the quality and efficiency of service delivery to citizens.

During the visit, Dr. Imbunya engaged with staff and service users to gain firsthand insights into the experiences of Kenyans seeking government services. She commended the frontline teams for their dedication and emphasized the importance of continuous improvement in public service delivery.

Reaffirming the government's commitment to equity and accessibility, the PS noted that Huduma Centres remain a critical vehicle for delivering citizen-centric services across the country. By offering a broad range of government services under one roof, these centres help reduce bottlenecks, promote transparency, and bring essential services closer to the people.

The visit underscores the State Department's ongoing efforts to enhance efficiency, responsiveness, and inclusivity in the public service sector.



Empowering Public Servants: Kenya's Training Revolving Fund (TRF) – Key Updates & How to Apply

Overview of the Training Revolving Fund (TRF)

The TRF, established by the Government of Kenya, provides subsidized loans (4% interest) to public servants for skills development. Aimed at enhancing service delivery and aligning with Kenya Vision 2030, the fund supports short-term and long-term training in critical areas like finance, healthcare, technology, and governance.

What's new in the TRF Guidelines

- Eligibility Expanded: Now open to Civil Service (National/County), Teaching Service, and National Police Service.
- Training Scope: Covers short-term courses (3–6 months), diplomas, and postgraduate programs (6+ months). Seminars/conferences excluded.
- Funding Range: Kshs. 30,000 to Kshs. 500,000 annually for tuition, exams, and research.

Who qualifies for the TRF Loan?

- Permanent public servants with completed probation.
- No recent long/short course completion within 2 years/1 year, respectively.
- Training must align with job functions and critical areas (see Appendix 2).

Step – by – Step Application Guide

- 1.Submit: Completed form, ID, pay slips, admission letter, employer recommendation, and guarantors' details.
- 2.Apply online via HELB's portal (www.helb.co.ke).
- 3.Processing time: 30 days.

Repayment Made Simple

- 4% interest (reducing balance), repayable over 72 months max.
- Salary deductions begin immediately via employer.
- Default penalties: 10% interest if exiting public service; outstanding debts treated as government liabilities.

Stakeholders: Who does what

- Ministry: Sets criteria, funds, and monitors compliance.
- HELB: Administers loans, disburses funds, and recovers repayments.
- Employers: Vet applicants, deduct repayments, and track beneficiaries.

Why Apply?

- 1.Build skills in high-demand fields (e.g., climate change, cybersecurity, project management).
- 2.Access affordable funding for career growth.
- 3.Contribute to a globally competitive public service.

Kenyans to access passports at Huduma Centres under new proposal

BY MUOKI CHARLES, KNA

Acquiring a passport will become easier for Kenyans if a proposal to decentralize the issuance of the document at Huduma Centres across the country is approved.

Public Service, Human Capital Development, and Special Programmes Cab-

inet Secretary Geoffrey Ruku said that if the proposal is given the green light, immigration officers will be deployed at select Huduma Centres to offer the service.

This comes at a time when Kenyans continue to complain about delays and frustrations in accessing passports at the few Immigration offices

across the country.

CS Ruku said that the demand for passports has increased rapidly over the years, with many Kenyans seeking job opportunities abroad, thus creating the need to streamline the issuance process.

"Immigration is one of the services most Kenyans request at Huduma Centres. We shall see how we

can synchronize this to ensure passport registration can also be processed from Huduma Centres," Ruku said.

He was speaking after an impromptu tour of the Kiambu Huduma Centre in Thika town to assess service delivery.

The CS also said he will

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The Cabinet Secretary for Public Service, Human Capital Development and Special Programmes Geoffrey Ruku addresses the press at the Huduma center in Thika.

Kenyans to access passports at Huduma Centres under new proposal

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fast-track the processing of certificates of good conduct following delays, which he noted have cost several youths opportunities.

He added that his office would collaborate with relevant agencies to hasten the issuance of the crucial document.

The CS warned inefficient and lazy civil servants that they will be dealt with according to the law, emphasizing that they must adhere to the code of conduct for public servants.

He said his ministry will work closely with all government departments to implement practical, timely, and citizen-centered reforms aimed at enhancing service delivery.

The Huduma Kenya Service Delivery Programme (HKSDP) is a Kenya Vision 2030 flagship project established on April 4, 2014.

The Programme's mandate is to transform public service delivery to ensure access to efficient, effective, and citizen-centric services through One-Stop-Shop platforms.

The Huduma Kenya Secre-



Kenyan passport.

tariat, under the State Department for Public Service in the Ministry of Public Service and Human Capital Development, coordinates and manages the day-to-day operations of the Programme.

Huduma Kenya currently operates and manages four service delivery channels, including 58 Huduma Centres across the 47 counties.



THE NATIONAL TREASURY & ECONOMIC PLANNING

PUBLIC NOTICE

FINAL PENSIONER SELF-REGISTRATION WINDOW OPEN UNTIL 10TH MAY, 2025

Attention all pensioners and Dependants receiving monthly pension payments from The Pensions Department of The National Treasury.

In line with our core values and in response to genuine requests filed during the exception period, we have reopened the pensioner self-registration portal **ONE FINAL TIME—until 10th May 2025**. This ensures that pensioners who faced challenges during the initial 3-month window are not unfairly disadvantaged.

Pensioners who fail to validate their information by **10th May 2025** will be suspended from the payroll.

How to Register

1. **Online Registration:** Navigate to the **E-citizen Portal**, log-in and follow the self-registration process under the Pensions Department, National Treasury.
2. **In-Person Assistance:** Visit any Huduma Centre, Treasury Pensions Department office, or designated registration agent for help.

Need Help?

For assistance, you can:

- **Call** 0202240779 or 0203316265 or 0709259726 or 0709259727 or 0730837726
 - or 0730837727
 - **Email** pensions@treasury.go.ke
- Visit the nearest Huduma Centre or Treasury Pensions Office**

Act now—don't wait until the last minute! Register before **10th May 2025** to secure your pension benefits.

Director of Pensions
National Treasury & Economic Planning



PS meeting with NYS senior officials led by the Deputy Commandant General Mr Jamleck Chabari



Courtesy call by Japan team on the implementation of JICA scholarships



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Thank you for reading!