



## REPUBLIC OF KENYA

### THE SELECTION PANEL FOR THE RECRUITMENT OF NOMINEES FOR APPOINTMENT AS THE CHAIRPERSON AND ONE (1) MEMBER OF THE NATIONAL GENDER AND EQUALITY COMMISSION (NGEC)

### INVITATION FOR APPLICATIONS FOR THE POSITIONS OF CHAIRPERSON AND ONE (1) MEMBER OF NGENC

Pursuant to Section 11(4) of the National Gender and Equality Commission Act Cap (7), the Selection Panel invites applications from suitably qualified persons to be considered for nomination for appointment as the **Chairperson** and **One (1) Member** of the National Gender and Equality Commission (NGEC).

#### Requirements for Appointment

##### 1) Chairperson of the Commission

A person shall be qualified for appointment as the Chairperson, if the person: -

- has knowledge and at least fifteen (15) years experience in matters relating to human rights and gender;
- holds a degree from a University recognized in Kenya; and
- meets the requirements of Chapter Six of the Constitution.

##### 2) Member of the Commission

A person shall be qualified for appointment as a Member, if the person: -

- holds a degree from a University recognized in Kenya;
- has knowledge and experience of at least ten (10) years in matters relating to any of the following fields;
  - law;
  - public administration;
  - economics;
  - gender and social development;
  - human rights;
  - management; or
  - social sciences;
- has had a distinguished career in their respective fields; and
- meets the requirements of Chapter Six (6) of the Constitution.

##### 3) Duties and Responsibilities

The Chairperson and the Member shall ensure that the Commission functions effectively and meets its mandate as set out in Section 8 of the National Gender and Equality Commission, Act, Cap (7).

##### 4) Disqualification from Membership

A person shall not be qualified for appointment as the Chairperson or a Member if such person:

- is a member of Parliament or a County Assembly;
- is a member of the governing body of a political party;
- is a member of a local authority;
- is an undischarged bankrupt; or
- has been removed from office for contravening the provisions of the Constitution or any other law.

##### 5) Tenure of Office

The Chairperson and Members of the Commission shall be appointed for a single term of six years and are not eligible for re-appointment.

The Chairperson and Member of the Commission shall serve on a full-time basis.

##### 6) Terms of Service

The salaries and allowances payable to, and other terms and conditions of service of, the Chairperson and members of the Commission shall be determined by the Salaries and Remuneration Commission.

##### 7) How to Apply

- Each application should include a detailed three (3) page (Times New Roman font 12) curriculum vitae, copies of relevant academic and professional certificates, national identity card or passport, together with relevant testimonials and supporting documents. Scanned copies of these documents must be attached to the online application.
- All applications should be clearly marked "Application for the position of Chairperson, National Gender and Equality Commission" or "Application for the position of Member, National Gender and Equality Commission" and submitted in any of the following ways:
  - Hand delivery  
The Ministry of Public Service and Human Capital Development, Harambee House, **10th Floor Room 1011, Monday to Friday (between 8.00 am and 5.00 p.m.)**
  - Online e-mail to:  
[selectionpanelngec2024@psyg.go.ke](mailto:selectionpanelngec2024@psyg.go.ke)
  - Post Office in ordinary or registered mail, to:

**The Chairperson,  
Selection Panel for the Recruitment of Nominees for Appointment of  
Chairperson and Member,  
National Gender and Equality Commission,  
P.O. Box 30050-00100,  
NAIROBI.**

- Names of all applicants, shortlisted candidates and interview schedule will be published in the Kenya Gazette, two daily newspapers and the Ministry of Public Service and Human Capital Development website; [www.psyg.go.ke](http://www.psyg.go.ke) after the lapse of the application period.
- Shortlisted candidates shall be required to submit valid clearance certificates during the interview from the following institutions;
  - Ethics and Anti-Corruption Commission;
  - Higher Education Loans Board;
  - Kenya Revenue Authority;
  - Credit Reference Bureau; and
  - Directorate of Criminal Investigations (Certificate of Good Conduct).

##### 8) Canvassing for these positions will lead to automatic disqualification.

##### 9) Women, minorities, marginalized and persons with disabilities are encouraged to apply.

10) All applications must reach the Selection Panel **on or before Tuesday 24<sup>th</sup> September, 2024 Midnight, East African Time.**

**Ms. Florence Nyole (Arch.)**

**The Chairperson**

**Selection Panel for the Recruitment of Nominees for Appointment as the  
Chairperson and one (1) Member of the National Gender and Equality Commission**